



PARTICIPANT’S AGREEMENT: ASSUMPTION OF RISK AND RELEASE

**The Trustees of Union College in the Town of Schenectady
in the State of New York a/k/a “UNION COLLEGE”**

This is a legally binding Release made by me *[print full name]* _____
_____ to Union College.

I, the undersigned, in full recognition and appreciation of the inherent dangers and hazards to which I may be exposed while participating in a trip to San Francisco for the purpose of participating in the San Francisco Internship Program in Innovation and Creativity (the Academic Program), and during transportation to and from San Francisco, do hereby agree to assume all the risks and responsibilities surrounding my participation in said trip or activities undertaken as an adjunct thereto; and, further, **I HEREBY RELEASE UNION COLLEGE (and its Trustees, officers, employees, and agents) FROM ANY AND ALL LIABILITY, CLAIMS, AND ACTIONS THAT MAY ARISE FROM INJURY OR HARM TO ME, FROM MY DEATH, OR FROM DAMAGE TO MY PROPERTY. IN CONNECTION WITH THIS ACTIVITY, I UNDERSTAND THAT THIS RELEASE COVERS LIABILITY, CLAIMS, AND ACTIONS CAUSED ENTIRELY OR IN PART BY ANY ACTS OR FAILURES TO ACT OF UNION COLLEGE (or its Trustees, officers, employees, and agents).**

I, the undersigned, acknowledge that Union College does not in any way warrant or make any representations as to the conditions or standards of my living arrangements during the program.

I, the undersigned, I agree and acknowledge that Union College cannot and shall not be held responsible for my safety needs or well-being during any period in which I am not directly participating in the Academic Program (including off hours and breaks). I further agree and acknowledge that Union College cannot monitor or control all of the daily personal decisions, choices, and activities I may elect to make and will not accept responsibility if I elect to engage in illegal, dangerous, or unwise activities. Additionally, Union College assumes no responsibility for the actions of persons not employed or otherwise engaged by Union College or that are beyond the control of Union College.

I, the undersigned, understand that Union College assumes no liability for any medical, hospital, other health care provider and/or related expenses incurred by me while on the Academic Program. I understand and agree that Releasee does not have medical personnel available at the location of the Academic Program or on the campus. I am aware of my personal medical needs, am aware that Union College cannot be and is not responsible for attending to any of my medical needs, and hereby assure Union College of having consulted with a medical doctor with regard to any personal medical needs. I further hereby assure Union College that I have assumed all such risks and responsibilities. I agree to report to Union College any physical or mental condition I have which may require special medical attention or accommodation during the Academic Program.

I, the undersigned, also understand that Union College does not require me to participate in this activity, but I want to do so despite the possible dangers and risks and despite this Release.

I, the undersigned, acknowledge that Union College has the authority to establish guidelines for participation in this trip. If I am unwilling to adhere to the guidelines, I acknowledge that my participation in this activity or other events sponsored by Union College may be curtailed or

UNION
COLLEGE

terminated. By signing below, I also agree to comply with Union College's Student Code of Conduct and all other College regulations regarding conduct and academic integrity during my participation in the Academic Program.

I, the undersigned, further acknowledge that Union College in no way represents, or acts for, any transportation carrier used for the purposes of this trip. Therefore, I agree that Union College is not responsible for any injuries, damage, loss, accident, delay, or other irregularity which may be caused by the defect of the vehicle or negligence of the transportation company.

Any action in regard to this Release or arising out of its terms and conditions shall be instituted and litigated before the New York State Supreme Court, Third Judicial Department, Schenectady County.

I have read this entire Release, I fully understand it, and I agree to be legally bound by it.

IN WITNESS WHEREOF, I have caused this Release to be executed this _____ day of _____, 20____.

READ CAREFULLY BEFORE SIGNING

Witness's Signature

Student's Signature

Schedule A - Overview of Study Abroad Program Costs Academic Year 2017-18

Program	Comprehensive Fee	\$650 Study Abroad Fee	Room and Board Tuition Credit	\$3530 Mini Term Fee	\$50 Study Abroad Fee/Term
Argentina Winter Break Mini Term				X	
Argentina Fall Term Abroad	X	X			
Australia Fall Term Abroad	X	X			
Bali Winter Break Mini Term				X	
Belgium Fall Exchange	X		X ¹		X
Brazil Fall Term Abroad	X	X			
Cambodia Spring Term Abroad	X				X
China Fall Term Abroad	X	X			X
China Summer Mini Term				X	
Civil Rights Winter Break Mini Term				X ²	
Community Service Winter Break Mini Term				X ³	
Cuba Winter Break Mini Term				X	
Czech Republic Fall Exchange	X				X
Drawn to Paris Winter Break Mini Term				X	
Egypt Winter Break Mini Term				X	
England (London) Spring Term Abroad	X				X
England (York) Fall Exchange	X	X			
Ethiopia Winter Break Mini Term				X	
Fiji Fall Term Abroad	X	X			
France (Lille) Winter Exchange	X		X ¹		X
France Fall Term Abroad	X	X			
Germany Spring Term Abroad	X	X			
Greece Fall Term Abroad	X				X
Holocaust History Summer Mini Term				X	
Independent Study Abroad Winter/Spring Terms	X				X
India Winter Break Mini Term				X	
India Winter Term	X	X		X	

¹ Students will be expected to pay their own room and board abroad.

² Students will only pay \$3,500 for this mini-term.

³ The mini-term fee is estimated at \$2,400 and covers the airfare between Schenectady and New Orleans, all room and board, both in Louisiana and on campus before and after the trip, plus all fees and local transportation in Louisiana. The exact mini-term fee may change due to variability in transportation costs.

Schedule A - Overview of Study Abroad Program Costs Academic Year 2017-18

Program	Comprehensive Fee	\$650 Study Abroad Fee	Room and Board Tuition Credit	\$3530 Mini Term Fee	\$50 Study Abroad Fee/Term
Ireland Fall Term Abroad	X	X			
Italy (Florence) Spring Term Abroad	X	X			
Italy (Sicily) Spring Term Abroad	X	X			
Japan Fall Term Abroad	X				X
Kenya Combined Winter/Spring Terms	X				X
Klemm Fellow Internship Winter Break Mini Term				X ⁴	
London Winter Break Mini Term				X	
Martinique Winter Break Mini Term				X	
Mexican American Border Winter Break Mini Term				X ²	
National Health Systems Program - Summer	X ⁵	X			
New Hampshire Presidential Primary Winter Break Mini Term				X ²	
New Zealand Winter Break Mini Term				X	
Non-Union Study Abroad - Winter/Spring Terms	X ⁶				X ⁷
Paris Louvre Winter Break Mini Term				X	
Russia Spring Term Abroad	X	X			
San Francisco Spring Term	X				
Senegal Summer Mini Term				X	
South Africa Winter Break Mini Term				X	
Spain (Cordoba) Winter Break Mini Term				X	
Spain (Seville) Fall Term Abroad	X	X			
Spain Summer Mini Term				X	
Thailand Winter Break Mini Term				X	
Turkish Fall or Winter/Spring Exchange	X		X ¹		X
Vietnam Fall Term Abroad	X	X			

¹ Students will be expected to pay their own room and board abroad.

² Students will only pay \$3,500 for this mini-term.

³ The mini-term fee is estimated at \$2,400 and covers the airfare between Schenectady and New Orleans, all room and board, both in Louisiana and on

⁴ Students will not be billed for this program that is a non-credit bearing internship program fully funded by the Klemm Fellowship.

⁵ Students should contact Financial Aid for further information.

⁶ Students are billed Union College's comprehensive fee for the winter and/or spring terms (or a full year's comprehensive fee in the case of the William Cady Stone Fellowship academic year program) and Union College will pay the tuition, room, and board to the host institution. The total amount paid to the other institution, including course waivers or any fees for additional courses shall not exceed the cost of the Union comprehensive fee for the applicable number of terms abroad. If the host institution will allow a fifth course for an additional fee, Union College will pay that fee. Students are responsible for paying any amount that exceeds the Union comprehensive fee for the applicable number of terms abroad.

⁷ Union study abroad insurance must be purchased if GeoBlue (formerly HTH) is not the medical insurance of the program provider.

Union College International Programs (Study Away) Withdrawal Policy

The success of study away programs from the Union campus requires student commitment well in advance of the anticipated dates of the term of study. When a student withdraws after having made a commitment to such a program, it may be too late to offer the spot to another student who was willing and able to participate. Also, Union College incurs expenses well before a program begins that cannot be recovered when students withdraw. In the case of mini-terms, withdrawals can jeopardize the viability of the program. The International Programs Withdrawal Policy is designed to prompt students to consider their commitment to the program to which they have applied in light of the financial consequences of withdrawal. This policy applies to all Union- and non-Union study away programs, including mini-terms.

Other Charges/Credits

Item	Prior to Program Start Date	On/After Program Start Date
\$600 Study Abroad Fee, if applicable	Credited to student account	Pro-rated based on percentage of time abroad
\$50 (\$30) Health Insurance Fee for full-term (mini-term)	Credited to student account	No reimbursement
Allowance (meals, internal transportation, cell phone, etc.), if applicable	Credited to student account	Pro-rated based on percentage of time abroad

If you withdraw from the program or do not complete it in its entirety and have received a fellowship, you may be responsible for re-paying it. Contact Financial Aid if you have taken loans from Union.

Withdrawal Fees

Unless one of the exceptions listed below applies, a student who withdraws from participation in a program or is no longer allowed to participate because of Union College disciplinary sanctions will be charged a withdrawal fee in addition to the aforementioned forfeited deposit. The withdrawal fee is based on the date of official withdrawal, as indicated in the table below. Official withdrawal occurs when a student informs the International Programs office of the withdrawal in writing or the International Programs office informs the student of his or her ineligibility to participate.

<u>When Official Withdrawal Occurs</u>	<u>Withdrawal Fee</u>
Up to 60 days before program start date	\$350
59-31 days before the start*	\$2500
30 days before the start*	\$3150 (mini-term), \$4000 (all other programs)
During the program	\$3150 (mini-term), \$5000 (all other programs)

*If a student withdraws 1 – 59 days before the start of a program, Union College will make a good faith effort to replace the student with another qualified student or to obtain a refund from its overseas providers; the withdrawal fee will not apply if a replacement student is found or to the extent that the College obtains a refund.

Exceptions to Withdrawal Fee:

Students will not be charged the withdrawal fee if any of the following occurs:

- The student withdraws from Union College for medical reasons during the program in accordance with Union College's medical withdrawal policy.
- A documented medical situation occurs before the start of the program that prevents the student from participating in the program.
- A student becomes ineligible to participate in the program because of insufficient overall GPA.
- A student becomes ineligible to participate if, in spite of following the proper procedures in a timely manner, the student was denied a visa by the host country.